

*Approved 9/19/18*

## MINUTES

### MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

August 22, 2018  
MCOG Conference Room

#### **Members Present**

Tasha Ahlstrand, Caltrans  
Dusty Duley, City of Willits  
Rick Seanor, City of Ukiah  
Alicia Meier, County DOT  
Jacob King, MTA  
Richard Shoemaker, City of Point Arena  
Chantell O'Neal (*for Tom Varga, City of Fort Bragg*)

#### **Staff Present**

Nephele Barrett, MCOG Administration  
James Sookne, MCOG Planning  
Loretta Ellard, MCOG Planning

#### **Members Absent**

Mitch Stogner, NCRA (*Non-Voting*)  
Barbara Moed, AQMD  
Jesse Davis, County DPBS

1. **Call to Order/Introductions** – Nephele called the meeting to order at 11:03 a.m. and self-introductions were made.
2. **Public Expression** – None.
3. **Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
4. **Approval of 5/23/18 Minutes** – Motion by Alicia Meier, seconded by Rick Seanor, and carried unanimously (7 ayes), to approve the minutes of 5/23/18, as submitted.
5. **FY 2017/18 Overall Work Program – Fourth Quarter/Year End Report** – Loretta reviewed the fourth quarter report, summarizing progress of all work elements and noting projects carried over to FY 2018/19. Brief discussion ensued.
6. **FY 2018/19 Overall Work Program**
  - 6a. **Report re First Amendment** – Loretta reported that the first amendment to FY 2018/19 OWP was approved by the MCOG Board on August 20. She explained the sole purpose of this minor amendment was to add a carryover project for the City of Ukiah (W.E. 5 Update Speed Zone Reports) from FY 2017/18. A total of \$6,833 in carryover LTF (Local Transportation Funds) was programmed, increasing the total FY 2018/19 OWP from \$1,221,126 to \$1,227,959.
  - 6b. **Proposed Second Amendment** – Loretta explained that a second amendment is needed to adjust carryover balances on several work elements, now that final invoices have been paid for FY 2017/18. She distributed and reviewed financial summary sheets showing proposed

adjustments of carryover balances in Work Elements 9, 13, 21 and 22. She noted that this amendment does not include any adjustments to RPA carryover funds, as that will be covered in a future amendment after State certification of RPA carryover balances.

As proposed, the FY 2018/19 OWP will be revised from \$1,227,959 to \$1,293,155, an increase of \$65,196 (from existing carryover funds).

**Motion by Rick Seanor, seconded by Alicia Meier, and carried unanimously (7 ayes), to recommend to MCOG approval of the Second Amendment to FY 2018/19 Overall Work Program.**

6c. Work Element 14 – Training – Loretta reviewed previous training workshops/road shows sponsored by MCOG over the past several years, and requested TAC input on topics of interest for future workshops, to be sponsored by MCOG’s Training work element.

A brief discussion ensued, and there was a *consensus* of interest in the following three topics: Traffic Control/Flagging; Chip Seal, and Project Management. Loretta advised that she will follow up with local agency staff regarding these options and requesting estimates of numbers of attendees.

Tasha announced a training opportunity “Bicycle Transportation: An Introduction to Planning and Design” to be held January 23, 2019 in Eureka, provided by the Active Transportation Resource Center (ATRC) in collaboration with Caltrans.

**7. Caltrans’ Sustainable Transportation Planning & Adaptation Planning Grants – FY 2019/20 Regional Project Ideas** – Loretta advised that applications are due November 2 for the next round of Caltrans planning grants and staff is seeking input on regional project ideas.

Nephele discussed the need for emergency evacuation planning for vulnerable communities, inland and coastal, and said MCOG would be willing to be a grant partner, but likely not the most appropriate applicant. Comments included the need for the County and Sheriff to be involved/invested for this to be a meaningful project, as well as local agencies for neighborhood planning. She advised that MCOG staff has recently met with Brooktrails CSD staff and offered to explore grant possibilities, and Brooktrails CSD sent a letter of interest to the County Executive Office requesting exploration of grant options.

Nephele advised that a pilot project to conduct a Road Safety Study is underway in Humboldt County, and she recently learned that future HSIP cycles may require that candidate projects be included in such a study. She asked if there was interest in applying for a grant to conduct a local Road Safety Study, and the *consensus* was that it’s not a priority at this time, as local agencies have no plans to apply for HSIP funding in the near future.

Loretta brought up the issue of SB 743 implementation regarding new CEQA requirements that will be going into effect January 2020. She noted that “rulemaking” is apparently still in process (was supposed to be completed in June 2018) so details are unknown, but it is expected that local “thresholds of significance” will need to be established. She said additional information is

available on Fehr & Peers' website. After a brief discussion, there was a *consensus* of interest in bringing this back to the next TAC meeting for continued discussion on whether or not to apply for a planning grant.

Tasha advised that Caltrans District 1 will not be holding a district grant workshop this cycle, but there will be statewide and tribal workshops.

**8. SB 1 – Road Repair & Accountability Act of 2017** – Nephele gave a brief update on SB 1 programs. She advised that Point Arena was recently awarded funding (Local Partnership Program) for the Port Road project, and she noted the August 29 deadline for agencies to submit information for their third year of LPP funding. She reported that local agencies may advance SB 1 Local Streets & Roads projects with other funding sources and get reimbursed.

Nephele noted that Prop. 6 (repeal of SB 1) is on the November ballot, and although staff cannot campaign against it, MCOG can provide information for members to take back to their board/councils. She said it was suggested at regional meetings that the term “gas tax” be used (rather than SB 1) when discussing Prop. 6, as that is more understandable. Members reported that the Ukiah City Council, MTA Board, and MCOG Board have officially opposed Prop. 6.

**9. Staff Reports**

9a. 2018 Regional Housing Needs Plan – Nephele reported that MCOG adopted the Regional Housing Needs Plan on August 20, with the recommended numbers. The Plan is available on MCOG's website and will be submitted to Housing and Community Development (HCD). Local agencies' Housing Elements will be due by August of next year.

**10. Miscellaneous** – (1) City of Ukiah - Rick reported that the City has an asphalt concrete overlay project in the works for projects on South Orchard and North State Street, funded with two cycles of SB 1 money; (2) County DOT - Alicia reported that the County is doing its first project using cold in place recycle materials.

10a. Next Meeting – Sept. 19, 2019.

**11. Adjournment** – 12:20 p.m.

Respectfully Submitted,

Loretta Ellard  
Deputy Planner

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