



MENDOCINO
COUNCIL OF GOVERNMENTS

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February 24, 2020

To: MCOG Board of Directors
From: Janet Orth, Deputy Director / CFO
Subject: Information Packet of March 2, 2020 Meeting - No Action Required

* * * * *

The following items are attached.

1. Transportation Planning Work Program – 2nd Quarter report, Fiscal Year 2019/20.
2. MCOG Technical Advisory Committee (TAC) – Meeting minutes of January 15, 2020.
3. Veloz 2019 Electric Car Sales Roundup – “California Electric Car Market Share Remains Steady In 2019 As Overall Car Sales Decline,” according to Veloz, a diverse nonprofit organization dedicated to accelerating the shift to electric cars through public-private collaboration, public engagement and policy education innovation. Cumulative EV sales 2011-2019 are over 700,000, with nationwide sales for the same period at nearly 1.5 million. More info: <https://www.veloz.org/>



MCOG
FY 2019/20 Transportation Planning Work Program
Second Quarter Status Report
(October 1 – December 31, 2019)

1. WORK ELEMENT 1: REGIONAL GOVERNMENT & INTERGOVERNMENTAL COORDINATION (MCOG)

PURPOSE: This work element covers Rural Planning Assistance (RPA) eligible regional transportation planning duties and ongoing coordination with state, regional, and local agencies, as well as long range transportation planning duties.

PROGRESS: Work during the second quarter included general transportation planning duties, including management of the Overall Work Program, preparation of quarterly and annual reports and claims, Technical Advisory Committee (TAC) meeting preparation, attendance, and follow-up; MCOG meeting preparation, attendance and follow-up; monitoring Rural Counties Task Force (RCTF) meetings and issues; monitoring transportation related issues; monitoring legislation; reviewing/responding as necessary to correspondence and technical studies from the state; local agency assistance; phone calls from the state and local agencies; and coordination on planning-related issues with MCOG’s separate Administrative Contractor (Dow & Associates).

PRODUCT EXPECTED: Minutes, reports, agendas, resolutions, quarterly reports, work programs, work program amendments, recommendations, and other documents supporting above tasks.

PROBLEMS: None.

Reporting Period	State (RPA)	Local (LTF)	Total Expenditures by Quarter
July 1 - Sept. 30			
MCOG	\$22,523.98	\$0.00	\$22,523.98
Consultants/Others	\$2,000.00	\$0.00	\$2,000.00
1st Quarter Expenditures	\$24,523.98	\$0.00	\$24,523.98
October 1 - December 31			
MCOG	\$27,359.74	\$0.00	\$27,359.74
Consultants/Others	\$0.00	\$0.00	\$0.00
2nd Quarter Expenditures	\$27,359.74	\$0.00	\$27,359.74
Total Expenditures	\$51,883.72	\$0.00	\$51,883.72
Total Allocation of Funds	\$114,500.00	\$250.00	\$114,750.00
Claimed by Percentage	45.3%	0.0%	45.2%

2. WORK ELEMENT 2: PLANNING MANAGEMENT & GENERAL COORDINATION (Non-RPA) (MCOG)

PURPOSE: This work element include transportation planning tasks that may not be eligible for Rural Planning Assistance (RPA) funds, including development and management of the Overall Work Program, day-to-day transportation planning duties, general coordination duties with state, regional, local and community agencies, as well as long range transportation planning duties for all transportation modes.

PROGRESS: Work during the second quarter included work on general transportation planning duties and coordination on tasks that may not be RPA-eligible, including management of the Overall Work Program, preparation of quarterly and annual reports and claims, Technical Advisory Committee (TAC) meeting preparation, attendance, and follow-up; MCOG meeting preparation, attendance and follow-up;

monitoring legislation; reviewing/responding as necessary to correspondence and technical studies from the state; local agency assistance and coordination; phone calls from state and local agencies; and coordination on planning-related issues with MCOG’s separate Administrative Contractor (Dow & Associates).

PRODUCT EXPECTED: Minutes, reports, agendas, resolutions, quarterly reports, work programs, work program amendments, recommendations, and other documents supporting above tasks.

PROBLEMS: None.

Reporting Period	Local (LTF)	State (PPM)	Total Expenditures by Quarter
July 1 - Sept. 30			
MCOG	\$17,034.44	\$12,723.00	\$29,757.44
1st Quarter Expenditures	\$17,034.44	\$12,723.00	\$29,757.44
October 1 - December 31			
MCOG	\$31,354.83	\$0.00	\$31,354.83
2nd Quarter Expenditures	\$31,354.83	\$0.00	\$31,354.83
Total Expenditures	\$48,389.27	\$12,723.00	\$61,112.27
Total Allocation of Funds	\$82,276.00	\$12,723.00	\$94,999.00
Claimed by Percentage	58.8%	100.0%	64.3%

3. WORK ELEMENT 3: COMMUNITY TRANSPORTATION PLANNING & COORDINATION (MCOG)

PURPOSE: This work element covers transportation planning duties including ongoing coordination, outreach, and support to all local communities in Mendocino County (including cities and unincorporated areas) to identify and plan policies, strategies, programs and actions that maximize and implement the regional and community transportation infrastructure, including all transportation modes, and improve community livability.

PROGRESS: Second quarter tasks included telephone calls and e-mail communication with local agency staff, and general coordination.

PRODUCTS: Meeting attendance; meeting notes; staff reports/recommendations; Public notices and outreach materials; grant application materials, correspondence; meeting notes, documentation of tribal consultation.

PROBLEMS: None.

Reporting Period	Local (LTF)	State (PPM)	Total Expenditures by Quarter
July 1 - Sept. 30			
MCOG	\$0.00	\$237.71	\$237.71
1st Quarter Expenditures	\$0.00	\$237.71	\$237.71
October 1 - December 31			
MCOG	\$0.00	\$519.01	\$519.01
2nd Quarter Expenditures	\$0.00	\$519.01	\$519.01
Total Expenditures	\$0.00	\$756.72	\$756.72
Total Allocation of Funds	\$8,071.00	\$10,500.00	\$18,571.00
Claimed by Percentage	0.0%	7.2%	4.1%

4. WORK ELEMENT 4: SUSTAINABLE TRANSPORTATION PLANNING (MCOG)

PURPOSE: To support the goals of SB 375 and AB 32 to reduce greenhouse gas emissions and respond

to goals of the Air Resources Board and Strategic Growth Council, and conduct sustainable transportation planning activities.

PROGRESS: During the second quarter, MCOG staff attended a “Climate Adaptation Roundtable” in Berkeley, sponsored by CA Special Districts Association. Additional tasks included regular monitoring of issues from the Strategic Growth Council.

PRODUCTS: Staff reports/recommendations, correspondence, agendas, minutes, resolutions; public notices, meeting notes, documentation of tribal consultation.

PROBLEMS: None.

Reporting Period	State (RPA)	Total Expenditures by Quarter
July 1 - Sept. 30		
MCOG	\$6,006.85	\$6,006.85
1st Quarter Expenditures	\$6,006.85	\$6,006.85
October 1 - December 31		
MCOG	\$2,029.36	\$2,029.36
2nd Quarter Expenditures	\$2,029.36	\$2,029.36
Total Expenditures	\$8,036.21	\$8,036.21
Total Allocation of Funds	\$12,660.00	\$12,660.00
Claimed by Percentage	63.5%	63.5%

5. WORK ELEMENT 5: SB 743 VEHICLE MILES TRAVELED (VMT) REGIONAL (MCOG)

PURPOSE: Senate Bill 743 (2013) will require jurisdictions within the State to evaluate traffic impacts from development projects under the California Environmental Quality Act (CEQA) using standards based on Vehicle Miles Traveled (VMT), beginning January 1, 2020. This project would analyze existing traffic conditions in the region to arrive at a baseline standard from which to determine significance thresholds for future land use projects proposed after that date, and develop technical tools and procedures.

PROGRESS: Second quarter tasks included planning and preparation for a Dec. 18 Technical Advisory Group (TAG) meeting, participation in monthly status calls, and reviewing deliverables from the consultant. MCOG staff also processed invoices, submitted a budget amendment request, and participated in general coordination with consultant and TAG. The consultant (Fehr & Peers) prepared materials for TAG meeting and monthly status meetings (*including PowerPoint presentation, memoranda, agendas and minutes*) and participated in TAG meeting and monthly status calls. Consultant worked on data collection; development of VMT mitigation measures; development of VMT thresholds, methodologies, and forecasting tool, and coordination with MCOG and TAG members.

PRODUCT EXPECTED: Various documents including minutes, agendas, technical memoranda, outreach materials, VMT forecasting tool and user manual, documentation of legal review, draft and final reports, and presentation to MCOG.

PROBLEMS: None.

Reporting Period	Local (LTF)	State Grant (SB 1)	Total Expenditures by Quarter	Total Grant Funds Awarded	
July 1 - Sept. 30					
MCOG	\$237.64	\$1,834.18	\$2,071.82	Multi-Year Project Totals below reference: FY'S 2019/20	
Consultant (Fehr & Peers)	\$183.27	\$1,414.54	\$1,597.81		
1st Quarter Expenditures	\$420.91	\$3,248.72	\$3,669.63		
October 1 - December 31					
MCOG	\$361.82	\$2,792.66	\$3,154.48		
Consultant (Fehr & Peers)	\$2,530.07	\$19,527.97	\$22,058.04		
2nd Quarter Expenditures	\$2,891.89	\$22,320.63	\$25,212.52		
Total Expenditures	\$3,312.80	\$25,569.35	\$28,882.15		\$25,569.35
Total Allocation of Funds	\$15,485.00	\$119,516.00	\$135,001.00		\$119,516.00
Claimed by Percentage	21.4%	21.4%	21.4%		21.4%

6. WORK ELEMENT 6: COMBINED SPECIAL STUDIES (CO. DOT)

PURPOSE: To perform special studies that will aid in safety improvements, as well as prioritization of improvements, for the overall region’s local streets and roads systems and to aid in implementation of the Regional Transportation Plan.

PROGRESS: During the second quarter County DOT Staff continued reviewing the roads for the 2020 Road System Traffic Safety Review Report (Coastal area) They conducted traffic and speed surveys at the following locations: East Cedar Street, CR 420; Airport Road (Fort Bragg), CR 424; Ward Avenue, CR 425B; Mill Creek Drive, CR 425; Little Valley Road, CR 426; Fort Bragg Sherwood Road, CR 419; Pacific Woods Road, CR 524; Old Stage Road, CR 502; Crispin Road, CR 511; Monsen Way, CR 420C; Caspar Street, CR 410E; Caspar Orchard Road, CR 410; Comptche Ukiah Road, CR 223; North Road, CR 319E; and Branscomb Road, CR 429. Additionally, they continued updating the accident and signs databases for the County Maintained Road System, responded to several reports of potential hazards that did not warrant investigation beyond an initial assessment and responded to public inquiries/local agency questions concerning traffic safety aspects of various County Maintained Roads.

PRODUCT EXPECTED: A Special Studies Summary; a Road System Traffic Safety Review Report; and documentation of tribal government-to-government relations, as applicable.

PROBLEMS: None.

Reporting Period	State (RPA)	Total Expenditures by Quarter
July 1 - Sept. 30		
Co. DOT	\$36,680.95	\$36,680.95
1st Quarter Expenditures	\$36,680.95	\$36,680.95
October 1 - December 31		
Co. DOT	\$0.00	\$0.00
2nd Quarter Expenditures	\$0.00	\$0.00
Total Expenditures	\$36,680.95	\$36,680.95
Total Allocation of Funds	\$60,000.00	\$60,000.00
Claimed by Percentage	61.1%	61.1%

7. WORK ELEMENT 7: PLANNING, PROGRAMMING & MONITORING (MCOG)

PURPOSE: Planning, programming, and monitoring (PPM) activities associated with the State Transportation Improvement Program (STIP) process, including the Regional Transportation Improvement Program (RTIP) process.

PROGRESS: Second quarter work included monitoring PPM funds, and development and submittal of the 2020 Regional Transportation Improvement Program (RTIP). Staff coordinated with local agencies on RTIP development, and participated in RTIP/STIP related meetings and teleconferences.

Direct Costs: Also during the second quarter MTC was paid for the Pavement Management Program (PMP) StreetSaver annual user fee for the City of Fort Bragg.

PRODUCT EXPECTED: Staff comments, reports, and recommendations on STIP/RTIP Guidelines; policies, and correspondence; RTIPs and RTIP Amendments, and Time Extension Requests; Federal or State Economic Stimulus related products; Annual Pavement Management Program (PMP) User fees; and documentation of tribal government-to-government relations, as applicable.

PROBLEMS: None.

Reporting Period	State (PPM)	State (RPA)	Total Expenditures by Quarter
July 1 - Sept. 30			
MCOG	\$4,136.59	\$3,524.27	\$7,660.86
1st Quarter Expenditures	\$4,136.59	\$3,524.27	\$7,660.86
October 1 - December 31			
MCOG	\$7,822.77	\$7,963.42	\$15,786.19
Direct Costs	\$7,250.00	\$0.00	\$7,250.00
2nd Quarter Expenditures	\$15,072.77	\$7,963.42	\$23,036.19
Total Expenditures	\$19,209.36	\$11,487.69	\$30,697.05
Total Allocation of Funds	\$77,297.00	\$70,156.00	\$147,453.00
Claimed by Percentage	24.85%	16.37%	20.82%

8. MENDOCINO COUNTY FIRE VULNERABILITY ASSESSMENT & EMERGENCY PREPAREDNESS (MCOG)

PURPOSE:

To conduct a Fire Vulnerability Assessment and Emergency Evacuation Preparedness Plan in order to better prepare for wildfire emergencies that are likely to continue as a result of climate change.

PROGRESS: During the second quarter, MCOG participated in a kick-off meeting with the consultant (Category Five Professional Consultants, Inc.) to discuss project parameters. MCOG worked with consultant to form the Technical Advisory Group (TAG), and the first TAG meeting was held Nov. 14. Monthly status calls were initiated, with the first call held in December. Consultant worked on developing and circulating an online survey to obtain information from all areas in the County on fire vulnerability and evacuation preparedness. Consultant and MCOG staff attended the countywide fire chiefs’ meeting on Nov. 14 in Laytonville, to introduce the project. Consultant met with numerous emergency services and fire chief personnel, and other stakeholders, throughout this quarter to engage them in project and collect data. Consultant coordinated with MCOG and TAC members; and prepared agendas and minutes for referenced meetings. MCOG staff coordinated with consultant and TAG, attended noted meetings, processed invoices and worked on quarterly reporting, and submitted a budget amendment request. MCOG staff also prepared and submitted an “Integrated Climate Adaptation and Resiliency Program (ICARP)” initial case study, as requested by Caltrans.

PRODUCT EXPECTED: Procurement materials, minutes and agendas, technical memoranda, outreach

materials, draft and final reports, presentation to MCOG.

PROBLEMS: None.

Reporting Period	Local (LTF)	State (SB 1)	Total Expenditures by Quarter	Total Grant Funds Awarded
July 1 - Sept. 30				
MCOG	\$1,027.35	\$7,929.58	\$8,956.93	Multi-Year Project Totals below reference: FY'S 2019/20
1st Quarter Expenditures	\$1,027.35	\$7,929.58	\$8,956.93	
October 1 - December 31				
MCOG	\$785.78	\$6,064.94	\$6,850.72	
Consultant	\$5,413.94	\$41,786.89	\$47,200.83	
2nd Quarter Expenditures	\$6,199.72	\$47,851.83	\$54,051.55	
Total Expenditures	\$7,227.07	\$55,781.41	\$63,008.48	\$55,781.41
Total Allocation of Funds	\$32,116.00	\$247,884.00	\$280,000.00	\$247,884.00
Claimed by Percentage	22.50%	22.50%	22.50%	22.5%

9 – 11. Intentionally Left Blank

12. WORK ELEMENT 12: COMPREHENSIVE ADA ACCESS PLAN UPDATE (CITY OF UKIAH) - CARRYOVER

PURPOSE: To prepare an updated comprehensive plan for achieving compliance with the access requirements of the Americans with Disabilities Act on public streets and sidewalks in the City of Ukiah.

PROGRESS: During the second quarter, the consultant Sally Swanson Architects, Inc. has completed all survey of the ADA ramps within the scope of this project. They are currently working on final analysis and preparation of all deliverables listed in this report.

PRODUCTS EXPECTED: Request for Proposals; ADA Self-Evaluation; Facility Access Survey; Transition Plan; Comprehensive ADA Access Plan Final Report.

PROBLEMS: No new problems. Previously noted need to re-issue RFP due to insufficient number of responses.

Reporting Period	State (PPM)	Total Expenditures by Quarter
July 1 - Sept. 30		
City of Ukiah	\$0.00	\$0.00
1st Quarter Expenditures	\$0.00	\$0.00
October 1 - December 31		
City of Ukiah	\$0.00	\$0.00
2nd Quarter Expenditures	\$0.00	\$0.00
Total Expenditures	\$0.00	\$0.00
Total Allocation of Funds	\$35,000.00	\$35,000.00
Claimed by Percentage	0.0%	0.0%

13. WORK ELEMENT 13: ORCHARD AVENUE EXTENSION FEASIBILITY STUDY – GRANT MATCH (CO. DOT) – CARRYOVER

PURPOSE: This work element provides the local match for a Caltrans Sustainable Transportation Planning grant to conduct a feasibility study for the northerly extension of Orchard Avenue (in Ukiah area).

This work element will provide the required local match for the Caltrans Sustainable Communities Transportation Planning Grant, awarded for this project.

PROGRESS: Progress this quarter included modifying the environmental analysis to support the Feasibility Report, generating the Alternatives Analysis to support the Feasibility Report and completing the draft Feasibility Report. Additionally, the consultant modified the cost estimates for Phase 1 improvements and overall project improvements, generated outreach materials, presentation, and exhibits for public meeting and held the third community meeting November 13, 2019 in the Board of Supervisors Chambers.

PRODUCT EXPECTED: Kick-off meeting agenda & notes; RFP and procurement procedures, contract, Project Develop Team formation, agendas & meeting notes; existing conditions memorandum; roadway data, maps, exhibits for community meetings, list of stakeholders, outreach materials, three community meetings, agendas & meeting notes, attendance sheets, PowerPoint presentations, preliminary environmental overview report, geologic and soil report, alignment maps, roadway layout maps, preliminary cost estimates, ranking criteria, alignment analysis report & ranking exhibit, Greater Ukiah Area Microsimulation Model (GUAMM) scenario results; ranked list of alignments; draft and final reports, and PowerPoint presentations.

PROBLEMS: None.

Reporting Period	Local (LTF)	Total Expenditures by Quarter
July 1 - Sept. 30		
County DOT	\$838.95	\$838.95
1st Qtr Expenditures	\$838.95	\$838.95
October 1 - December 31		
County DOT	\$0.00	\$0.00
2nd Qtr Expenditures	\$0.00	\$0.00
Total Expenditures	\$838.95	\$838.95
Total Allocation of Funds	\$9,436.00	\$9,436.00
Claimed by Percentage	8.9%	8.9%

14. WORK ELEMENT 14: TRAINING (MCOG)

PURPOSE: To provide funding for technical training in the transportation planning field to the MCOG planning staff, and to local agency staff, to stay abreast of changes in the field.

PROGRESS: No funds were claimed under this work element in the first quarter.

PRODUCT EXPECTED: Educational and training materials; and trained/educated staff.

PROBLEMS: None.

Reporting Period	Local (LTF)	Total Expenditures by Quarter
July 1 - Sept. 30		
MCOG	\$0.00	\$0.00
1st Quarter Expenditures	\$0.00	\$0.00
October 1 - December 31		
MCOG	\$627.00	\$627.00
County/Cities/MTA	\$0.00	\$0.00
2nd Quarter Expenditures	\$627.00	\$627.00
Total Expenditures	\$627.00	\$627.00
Total Allocation of Funds	\$44,270.00	\$44,270.00
Claimed by Percentage	1.4%	1.4%

15. WORK ELEMENT 15: TRANSPORTATION PLANNING FOR MILL SITE REUSE & REZONING (CITY OF FORT BRAGG)

PURPOSE: The Mill Site Reuse and Rezoning project will complete a community based process for a large vacant industrial site which will achieve many key transportation goals.

PROGRESS: There is no progress to report for the quarter.

PRODUCT EXPECTED: (1) Best practice transportation planning in zoning, policies, and regulations of the Local Coast Program Amendment for the City of Fort Bragg, and (2) An updated traffic study.

PROBLEMS: The Fort Bragg City Council settled on a land use plan and circulation plan in September 2019, which was too late to complete the traffic study this year. The traffic study must be completed in July 2019 when tourist traffic flows are the greatest. Project completion is anticipated by September, 2019.

Reporting Period	State (PPM)	Total Expenditures by Quarter
July 1 - Sept. 30		
City of Fort Bragg	\$0.00	\$0.00
Consultant	\$0.00	\$0.00
1st Quarter Expenditures	\$0.00	\$0.00
October 1 - December 31		
City of Fort Bragg	\$0.00	\$0.00
Consultant	\$0.00	\$0.00
2nd Quarter Expenditures	\$0.00	\$0.00
Total Expenditures	\$0.00	\$0.00
Total Allocation of Funds	\$41,361.00	\$41,361.00
Claimed by Percentage	0.0%	0.0%

16. WORK ELEMENT 16: MULTI-MODAL TRANSPORTATION PLANNING (MCOG)

PURPOSE: Day to day multi-modal transportation planning duties, including bicycle, pedestrian, transit, rail aeronautics, and goods movement planning activities.

PROGRESS: Work during the second quarter included day-to-day transportation planning duties related to bicycle, pedestrian, transit, and rail related activities; attendance at NCRA and MTA meetings. Duties also included monitoring State’s Active Transportation Program, and local agency coordination/assistance, and non-motorized transportation related issues.

PRODUCT EXPECTED: Products may include staff reports, meeting attendance, quarterly reports, staff recommendations, documentation of tribal government-to-government relations, written reports.

PROBLEMS: None.

Reporting Period	State (RPA)	Total Expenditures by Quarter
July 1 - Sept. 30		
MCOG	\$5,280.26	\$5,280.26
1st Quarter Expenditures	\$5,280.26	\$5,280.26
October 1 - December 31		
MCOG	\$8,165.71	\$8,165.71
2nd Quarter Expenditures	\$8,165.71	\$8,165.71
Total Expenditures	\$13,445.97	\$13,445.97
Total Allocation of Funds	\$31,500.00	\$31,500.00
Claimed by Percentage	42.7%	42.7%

17. *Intentionally Left Blank*

18. **WORK ELEMENT 18: GEOGRAPHIC INFORMATION SYSTEM (GIS) ACTIVITIES (MCOG)**

PURPOSE: To provide GIS support services related to the roadway transportation system, and all transportation modes in Mendocino County.

PROGRESS: Work during the second quarter included staff coordinating and developing maps for the Regional Transportation Improvement Program (RTIP) final document.

PRODUCT EXPECTED: Products may include maps, reports, documentation, presentation materials, and various databases and GIS layers to support project tasks.

PROBLEMS: None.

Reporting Period	State (RPA)	Local (LTF)	Total Expenditures by Quarter
July 1 - Sept. 30			
MCOG	\$1,308.92	\$0.00	\$1,308.92
1st Quarter Expenditures	\$1,308.92	\$0.00	\$1,308.92
October 1 - December 31			
MCOG	\$654.46	\$0.00	\$654.46
2nd Quarter Expenditures	\$654.46	\$0.00	\$654.46
Total Expenditures	\$1,963.38	\$0.00	\$1,963.38
Total Allocation of Funds	\$5,250.00	\$600.00	\$5,850.00
Claimed by Percentage	37.4%	0.0%	33.6%

19. *Intentionally Left Blank*

20. **WORK ELEMENT 20: GRANT DEVELOPMENT & ASSISTANCE (MCOG)**

PURPOSE: To provide technical assistance, research, and support to local agencies, Mendocino Transit Authority, tribal governments, North Coast Railroad Authority, and others, on federal, state, and local grant opportunities.

PROGRESS: Work during the second quarter included day-to-day and ongoing transportation planning

duties related to various federal, state, and local transportation related grants, including Rural Planning Assistance (RPA) grants, Active Transportation Program (ATP) grants, and Sustainable Communities and Adaptation grants. MCOG staff monitored and reviewed grant information and guidelines, provided information to local agencies.

PRODUCT EXPECTED: Products may include: grant applications, informational notices, staff assistance, recommendations, distribution of grant materials, staff reports, documentation of tribal governmental-to-government relations, and other documents to support project tasks.

PROBLEMS: None.

Reporting Period	Local (LTF)	State (RPA)	Total Expenditures by Quarter
July 1 - Sept. 30			
MCOG	\$0.00	\$3,976.23	\$3,976.23
1st Quarter Expenditures	\$0.00	\$3,976.23	\$3,976.23
October 1 - December 31			
MCOG	\$0.00	\$956.79	\$956.79
2nd Quarter Expenditures	\$0.00	\$956.79	\$956.79
Total Expenditures	\$0.00	\$4,933.02	\$4,933.02
Total Allocation of Funds	\$8,478.00	\$28,248.00	\$36,726.00
Claimed by Percentage	0.0%	17.5%	13.4%

Total Expenditures - Second Quarter						
Summary of Funding Sources	Amount Programmed	1st Qtr Expenditures	2nd Qtr Expenditures	3rd Qtr Expenditures	4th Qtr Expenditures	Total Expenditures
Local LTF	\$160,585	\$19,321.66	\$41,073.44	\$0.00	\$0.00	\$60,395.10
State PPM	\$242,445	\$17,097.30	\$15,591.78	\$0.00	\$0.00	\$32,689.08
State RPA*	\$294,000	\$81,301.46	\$47,129.48	\$0.00	\$0.00	\$128,430.94
State Sus. Comm.	\$119,516	\$3,248.72	\$22,320.63	\$0.00	\$0.00	\$25,569.35
State Adapt. Grant	\$247,884	\$7,929.58	\$47,851.83	\$0.00	\$0.00	\$55,781.41
Totals	\$1,064,430	\$128,898.72	\$173,967.16	\$0.00	\$0.00	\$302,865.88
<i>* Local funds were used to pay invoices, pending reimbursement</i>						

Prepared by A. Pedrotti
Revised. 1/22/20

MINUTES

MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

January 15, 2020
MCOG Conference Room

Members Present

Andrew Stricklin, City of Ukiah
Alicia Meier, County DOT
Dusty Duley, City of Willits
Tom Varga, City of Fort Bragg – *arrived @ 10:08*

Members Present Via Teleconference

Jesse Robertson, Caltrans (*for Tasha Ahlstrand*)

Others Present Via Teleconference

Paul Andersen, City of Point Arena

Staff & Others Present

Nephele Barrett, MCOG Administration
Loretta Ellard, MCOG Planning
James Sookne, MCOG Planning
Danielle Casey, MCOG Administration
Alexis Pedrotti, MCOG Planning

Members Absent

Jesse Davis, County DPBS
Mitch Stogner, NCRA (*Non-Voting*)
Barbara Moed, AQMD
Jacob King, MTA
Richard Shoemaker, City of Point Arena

1. **Call to Order/Introductions** – Nephele called the meeting to order at approx. 10:05 a.m.
2. **Public Expression** – None.
3. **Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
4. **Approval of 11/20/19 Minutes** – Motion by Andrew Stricklin, seconded by Alicia Meier, and carried unanimously on roll call vote (4 ayes), to approve the minutes of 11/20/19.

10:08 a.m. - Tom Varga arrived.

5. **2020 TAC Meeting Schedule** – Loretta reviewed the 2020 TAC meeting schedule as follows, noting there is one meeting conflict with the California Transportation Commission's meeting schedule, in September: January 15; February 19; March 18, April 15, May 20, June 17, July 15, August 19, September 23 (*4th Thursday*); October 21, November 18, and December 16.

There was a brief discussion; no action was taken. Information only.

6. **FY 2019/20 Overall Work Program – Proposed Third Amendment** – Lexi reviewed the proposed third amendment to the FY 2019/20 OWP. This amendment will transfer \$25,195 in FY 2017/18 PPM funds (which are due to expire 6/30/20) in Work Element 7 (Planning, Programming & Monitoring) to Work Element 2 (Planning Management & General

Coordination), to ensure their expenditure before the deadline. No changes are proposed to the OWP's overall total funding (\$1,133,141). Brief discussion ensued.

Lexi said this amendment will also correct an error made in the second amendment which allocated Work Element 14 (Training) carryover funds to the wrong agency. Carryover funds for direct costs (\$15,733) should have been allocated to MCOG, rather than local agencies. She also reviewed two proposed additional tasks to allow flexibility in RFP development and grant-related work, recommended to be added in Work Elements 2 (Planning Management & General Coordination) and 20 (Grant Development & Assistance), respectively.

Dusty asked if MCOG staff could help with an RFP for the City of Willits' Sphere of Influence study, and Nephele responded affirmatively since it has a transportation aspect.

Motion by Alicia Meier, seconded by Tom Varga, and carried unanimously on roll call vote (5 ayes) to recommend that MCOG approve the Third Amendment to FY 2019/20 Overall Work Program.

7. FY 2020/21 Overall Work Program – Applications Received/Funding Needs – Lexi reviewed her staff report, explaining anticipated revenues and expenses in next year's (FY 2020/21) Overall Work Program. She advised that two applications were received from local agencies, as follows: City of Ukiah – Sidewalk Maintenance and ADA Curb Ramp Inventory (\$50,000); and County Dept. of Transportation – Combined Special Studies (\$60,000).

She reviewed expected work elements and expenses compared to anticipated revenues, noting a shortfall of about \$49,000 to fully fund all projects. Loretta advised of potential additional LTF carryover available (pending the fiscal audit) which would reduce the shortfall to about \$16,000.

Discussion ensued regarding possible ways to reduce the shortfall. Alicia advocated for not reducing the PMP update, but rather increasing it to include photographing road conditions. She said the County was unable to get FEMA grants for their roads that were destroyed by fires, because they did not have photo documentation of pre-fire road conditions. The option of reducing both local agency requests by 10%, if needed, was discussed, with no objections noted.

MCOG staff advised that Rural Planning Assistance (RPA) grant applications (due at end of February) may be considered for the additional PMP update photo costs, or possibly for a traffic model update that the SB 743/VMT consultant (Fehr & Peers) may be recommending. Staff will follow up on cost estimates for these two potential RPA grants.

Lexi summarized that she will prepare the Draft FY 2020/21 Overall Work Program for TAC review and recommendation in February. The Draft is due to Caltrans by March 1st.

8. Local Roadway Safety Plan (LRSP) Requirements for Highway Safety Improvement Program (HSIP) – James explained that the HSIP funds set aside for development of Local Roadway Safety Plans (LRSP) are running out, and a discussion ensued about which agencies had applied. The County has applied for (and been awarded) \$72,000. Paul Andersen stated Point Arena is getting ready to submit their application, and the other three city representatives advised that their agencies plan to submit applications.

The possibility of having MCOG conduct one combined Request for Proposals (RFP) process and manage the project for all agencies was discussed. Loretta addressed how that might work by programming the project in the Overall Work Program (OWP) and adding an exhibit to the current Local Agency Subrecipient agreement that local agencies sign each year with MCOG. More follow-up will be needed once additional agencies receive grant awards.

9. SB 1 Local Partnership Program Guidelines Update – Nephele advised that she has been participating in the Local Partnership Program guidelines update process. She reported that CTC staff is recommending that the minimum formula amount be doubled to \$200,000, which is good news for Mendocino County’s “self-help” cities. She said it’s not yet known if the match requirement (*formerly 50%*) for agencies that don’t generate the minimum funding will change.

She said other good news is that CTC staff is proposing the addition of “system preservation” to the project evaluation criteria for the competitive program, which could make Mendocino County agencies’ applications more competitive. The due date for competitive applications is expected to be in June.

10. Staff Reports

10a. Housing – AB 101 Planning and Infrastructure Grants – Nephele advised that the AB 101 budget trailer bill created three housing grant programs. She distributed and reviewed a fact sheet about the Local Early Action Planning (LEAP) grant program, and the Regional Early Action Planning (REAP) grant program, highlighting the following information:

LEAP – A “Notice of Funding Availability” (NOFA) is to be released by end of January; planning departments should receive notification. Applications will be due 6/30/20 (but may be delayed) and technical assistance workshops will be offered in late winter/spring. Eligible uses are similar to SB 2, and funding is based on population.

REAP – This program is similar to LEAP, but allocated to regional agencies that have Regional Housing Needs Assessment (RHNA) responsibility. Both programs are for planning, not capital projects. MCOG is eligible for \$382,132; 25% of which is available immediately (\$95,533) to get started, with the balance available next year. Funds can be used for a regional project, suballocated, or a combination of both. Funds can be combined with LEAP funds (same expenditure deadline).

Nephele noted that if MCOG is to become more involved with housing, MCOG’s Joint Powers Agreement (JPA) with the County and Cities would need to be amended to add housing duties. She explained the process for that to happen would be to first take the issue to MCOG’s Executive Committee, for a recommendation to the full MCOG Board (anticipated in March). If there is support, each MCOG board member could then be asked to sponsor an agenda item at their board/council to adopt a resolution to amend the JPA. MCOG would then need to enter into an agreement with HCD to receive the REAP funding, and apply for the 25%.

Nephele said all local agencies except the County have applied for the SB 2 planning grants. Dusty reported that Willits’ Sphere of Influence study is in progress, funded by SB 2 planning funds. Nephele advised that Willits could possibly receive some of the 25% early funds if they are ready with a project, with other agencies being a priority for the remaining 75%.

Danielle described the third program, a housing infrastructure program to fund capital improvements. She explained there is a large competitive program for counties over 250k in population, and noted there are conflicting deadlines (Jan. 29 vs. Feb. 18) between the NOFA and the website. (*Note: the Feb. 18 deadline was confirmed after the TAC meeting.*) MCOG is in the small (under 250k population) category, and funds are available on a first come, first served basis, until funds are gone. Projects must be located in areas that have submitted annual housing reports, as well as other requirements. Funds may be spent on a variety of infrastructure projects, including water, sewer, streets, roads, and other categories.

Nephele said she's talked with Point Arena staff about applying to this program for the needed sidewalk repair work on Mill Street. Paul said fixing the Mill Street sidewalks and street would increase the potential for new housing at the end of Mill Street where there are vacant lots.

Nephele encouraged members to follow up with their planning staff, and said she and Danielle with follow-up with Point Arena about Mill Street. They will keep agencies posted as they learn more about these programs, and Danielle will follow up with local agency planning staff.

10b. SB 743/Vehicle Miles Traveled Regional Baseline Study – 2/18/20 & 2/19/20 Public Workshops – Loretta briefly reported on a recent teleconference with the consultant and advised of the upcoming public workshops scheduled for 2/18 in Ukiah, and 2/19 in Fort Bragg. She advised there will be a Technical Advisory Group (TAG) meeting for this project following the 2/19 TAC meeting.

Nephele said she asked the consultant to use Ukiah's Gobbi Street housing project as an example of an infill project, and Andrew agreed to follow-up and provide information on this project.

10c. Fire Vulnerability Assessment & Fire Evacuation Preparedness Plan – 1/27/20 TAG Meeting – Loretta briefly reported on this project and advised of the next TAG meeting scheduled for 1/27/20. Nephele advised that the consultant is working on having the evacuation plan ready before the next fire season.

11. Miscellaneous

STIP – Nephele reminded agencies that have funding this fiscal year to submit allocation requests by April 27 to get on the June CTC agenda, and said MCOG staff is available to help.

INFRA – Nephele said she saw that there is an INFRA (federal funds) call for projects out, noting this is usually for very large projects.

11a. Next Meeting – 2/19/20, followed by SB 743/VMT TAG meeting.

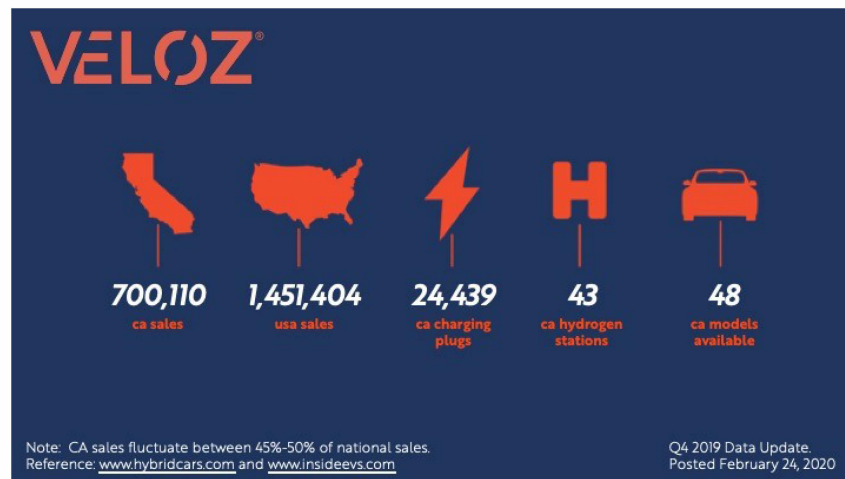
12. Adjournment – 12:15 p.m. (*approx.*)

Respectfully Submitted,

Loretta Ellard
Deputy Planner
/le



California Electric Car Market Share Remains Steady In 2019 As Overall Car Sales Decline



SACRAMENTO – California’s electric car market share remained steady, and vitality in the industry remains strong - as Super Bowl advertisements feature new models and investment in Tesla hits a record as the first listed U.S. auto company to pierce the \$100 billion market cap, despite slowing demand for all vehicles.

“There has been some news that electric car interest is on the decline, which is exaggerated. We don’t see it,” said Josh Boone, Veloz executive director. “With the Ford Mustang Mach-E, GMC Hummer EV, Tesla Cybertruck and many other green machines coming to market, we are getting really excited. SUVs and trucks are in demand, and automakers are beginning to deliver zero-emissions versions of SUVs and trucks to consumers to expand the market.” [View full news release](#)

Below are additional details regarding electric car sales trends. **Please note that as of this update, the sales dashboard will be updated quarterly rather than monthly.**

- [Detailed Sales Chart](#)
- [2018 vs. 2019 California Quarterly Electric Car Sales](#)
- [Annual Electric Car Sales in California](#)

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