

MINUTES

MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

May 31, 2017
MCOG Conference Room

Members Present

Jason Wise, County DOT
Richard Shoemaker, City of Point Arena
Robert Dostalek, County DPBS
Tom Varga, City of Fort Bragg
Rick Seanor, City of Ukiah
Dave Carstensen, Caltrans – *via teleconference*

Staff & Others Present

Phil Dow, MCOG Administration
Loretta Ellard, MCOG Planning
Nephele Barrett, MCOG Planning
Janet Orth, for agenda item #9a
Alexis Kelso, Caltrans – *via teleconference*

Members Absent

Mitch Stogner, NCRA (*Non-Voting*)
Barbara Moed, AQMD
Carla Meyer, MTA
Dusty Duley, City of Willits

1. **Call to Order/Introductions** – Phil called the meeting to order at 10:06 a.m. Self-introductions were made.
2. **Public Expression** – None.
3. **Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
4. **Approval of 2/15/17 Minutes** – Motion by Richard Shoemaker, seconded by Tom Varga, and carried unanimously on roll call vote (6 ayes – Wise, Shoemaker, Dostalek, Varga, Seanor, Carstensen; 0 noes; 3 absent – Moed, Meyer, Duley) to approve the minutes of 2/15/17 as submitted.
5. **FY 2016/17 Overall Work Program – Third Quarter Report** – Loretta reviewed the third quarter report, summarizing progress and noting projects to be carried over to FY 2017/18. Information only.
6. **FY 2017/18 Final Overall Work Program** - Loretta reviewed her staff report summarizing changes that have been made since the Draft was submitted to Caltrans. She advised that Caltrans' minor comments have been addressed; carryover amounts have been revised; a carryover project has been added; and the CPI increased applied to the MCOG planning budget (*per approved contract with Davey-Bates Consulting*) was determined to be 2.26%.

A brief discussion ensued with Loretta responding to questions. She noted that the proposed Final OWP includes a “reserve” of \$37,275 in State Rural Planning Assistance (RPA) funds for a future regional project, not yet identified. She advised that TAC members may suggest potential regional projects for these reserved funds, to be programmed in an OWP Amendment or carried

over to FY 2018/19 (*subject to RPA carryover provisions which limit carryover to 25% of total allocation, or \$73,500*).

Proposed work elements are as follows:

W.E.	Agency	Project	Amount
1	MCOG	Regional Government & Intergovernmental Coordination	\$ 81,975
2	MCOG	Planning Management & General Coordination (Non-RPA) <i>(New)</i>	\$ 90,700
3	MCOG	Community Transportation Planning & Coordination <i>(New)</i>	\$ 14,750
4	MCOG	Sustainable Transportation Planning <i>(New)</i>	\$ 10,000
5	Ukiah	Update Speed Zone Study Reports <i>(Carryover)</i>	\$ 35,000
6	Co. DOT	Combined Special Studies	\$ 60,000
7	MCOG	Planning, Programming & Monitoring (PPM)	\$ 64,025
8	MCOG	Public Participation Plan Update <i>(New)</i>	\$ 5,250
9	Ft. Bragg	Street Safety Plan <i>(New)</i>	\$ 64,975
10	MCOG	Regional Transportation Plan (RTP) 2017 Update, Phase 2 <i>(Carryover)</i>	\$ 32,000
11	Ukiah	Traffic Analysis for Realignment of Talmage Road <i>(New)</i>	\$ 25,000
12	Ukiah	Comprehensive ADA Access Plan Update <i>(New)</i>	\$ 35,000
14	MCOG	Training	\$ 21,000
15	MTA	MTA - Bus Stop Review <i>(Combines Ph. 3 Carryover & Ph. 4 New)</i>	\$ 37,000
16	MCOG	Multi-Modal Transportation Planning	\$ 20,000
18	MCOG	Geographic Information System (GIS) Activities	\$ 5,600
20	MCOG	Grant Development & Assistance	\$ 15,000
22	MCOG	Safe Routes to School ATP Non-Infrastructure Grant <i>(Carryover)</i>	\$ 585,000
----	MCOG	<i>Reserved for Future Projects – To Be Determined (New)</i>	\$ 37,275
		Total	\$1,239,550

Loretta requested a TAC recommendation on the Final OWP, which was scheduled for MCOG approval on June 5, 2017.

Motion by Rick Seanor, seconded by Richard Shoemaker, and carried unanimously on roll call vote (6 ayes – Wise, Shoemaker, Dostalek, Varga, Seanor, Carstensen; 0 noes; 3 absent – Moed, Meyer, Duley) to recommend that MCOG approve the Final FY 2017/18 Overall Work Program.

7. 2017 Draft Active Transportation Plan – Nephele reviewed this item, noting that comments received on the administrative draft plan have been incorporated into a public draft. She advised that the revised draft also reflects new information, and maps for the plan are still in development. She advised that this Active Transportation Plan replaces the former Regional Bikeway Plan, and will serve as the non-motorized element of the Regional Transportation Plan.

A brief discussion ensued. Nephele agreed to reword the language regarding the waiver process (under “Complete Streets” policies) for clarity. A suggestion was made to add SB 1 – State and Local Partnership Program to the list of funding sources. Richard Shoemaker requested that a bike/pedestrian project on Windy Hollow Road be added, and Nephele agreed to include that in the narrative discussion.

Nephele advised that the Final Plan will not be ready for adoption by MCOG until August, so a recommendation is not required today if the TAC wants to review the final document and maps.

Motion by Richard Shoemaker, seconded by Dave Carstensen, and carried unanimously on roll call vote (6 ayes – Wise, Shoemaker, Dostalek, Varga, Seanor, Carstensen; 0 noes; 3 absent – Moed, Meyer, Duley), to recommend approval to MCOG, pending changes discussed and completion of maps; with TAC to have an opportunity to review and comment on the final plan before it goes to MCOG.

8. SB 1 – Road Repair & Accountability Act of 2017- Phil distributed information on upcoming workshops for the various programs under SB 1, and advised that MCOG staff will be participating in the workshops. He briefly reviewed the following programs:

Active Transportation Program – CTC wants to advance projects that are ready to go, and fund projects on the unfunded list. It’s unlikely that scores will go low enough to fund low scoring projects from Mendocino region. No new projects this cycle.

State and Local Partnership Program – Rewards self-help counties; legislation did not include self-help cities, but that was fixed in trailer bill. Funds available on 50/50 match. Concern noted that CTC favors competitive process instead of formula distribution for majority of funds, which adversely affects small agencies with limited staff to produce applications.

Local Streets & Roads – Additional paperwork expected. Phil encouraged members to pay attention to guidelines as they are being developed, and to contact League of Cities and the County Engineers’ group to ensure rural interests are represented.

STIP – The 2018 Fund Estimate will be presented at the June CTC meeting, and adopted in August. Phil hopes to receive a Fund Estimate that will allow previously deleted projects to be added back into the STIP. This will be discussed in the fall.

SHOPP – Important to Mendocino County; watch.

Trade Corridor Program & Traffic Congestion Program – Mendocino region likely won’t be competitive for these funds.

State Transit Account- will stabilize transit.

Phil summarized that MCOG staff will be attending workshops, and encouraged members to stay engaged and to participate in webcasts. He noted that “CalEnviroScreen” criteria hurts the Mendocino region because of the heavy weighting on poor air quality, but other models are also now being considered.

9. Staff Reports

9a. Local Agency Subrecipient Agreement – Janet Orth explained that, in response to Caltrans’ audits and calls for better regulatory compliance by recipients of state and federal funds, MCOG is developing a subrecipient agreement with local agencies.

12:07 p.m. - Dave Carstensen excused

The draft agreement is being reviewed by legal counsel and will be going to MCOG in June. MCOG will require execution of the agreement before authorization is given to expend MCOG funding. The plan is for the master agreement to cover a five-year period, with annual exhibits.

10. Miscellaneous

Complete Streets Booklet- Loretta distributed copies of a “Complete Streets” booklet from Caltrans District One.

Transportation Concept Reports (TCRs) – Phil noted that TCRs for several routes are being circulated by Caltrans, and asked if members had submitted comments. No one responded. He said he was not aware of any changes, with plans being maintenance and rehabilitation as necessary.

10a. Next Meeting – August 9, 2017.

SB 1 – Opposition – Phil noted a movement is underway to put opposition to SB 1 on the ballot.

Ukiah Sales Tax – Rick Seanor advised that the court ruled in favor of Ukiah on the sales tax issue, but the appeal period is still open.

11. Adjournment – 12:30 p.m.

Respectfully Submitted,

Loretta Ellard
Deputy Planner

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